



Protocol for Hosting the Poon Jesus Nazareno

1. Obtain your Pastor's approval. The church or ministry group sponsoring the visit of the image of the Poon Jesus Nazareno (PJN) in their parish should first fill out the attached Request Form stating the particulars of the visit. The Pastor approves the proposed visit by signing the Request Form which is then forwarded to the DOSJFM for scheduling. The request form is still subject for approval with DOSJFM.
2. Schedule the length of stay of the PJN. The suggested number of days for a visit is 7 days and the maximum is 14 days (or 2 weeks). Extensions may be considered depending on the requests on hand. This is due to the logistical difficulty involved in the move/transfer of the PJN image, from one place to another. The PJN weighs 190 lbs., is 6.5 ft high, 8.25 ft long and 2.5 ft wide. The carosa for the PJN is 5 ft long, 3 ft wide and 3 ft high. We have great reverence for the PJN, so we prefer to have him placed in front or near the altar.
3. Submit the Request Form to Rossana/Pol Talosig, via email: inter-parish-coordinators@dosjfm.org.
4. Discuss the details of the proposed visit either in-person or by phone, with a liaison who will be in touch once the Request Form is received.
 - a Image arrival and/or transfer are done ideally on Saturday mornings only when the Hijos are available, as many are still employed and work during the week. Rare exceptions may apply.
 - b Hijos Del Nazareno are the only ones who will handle the move and/or transfer of the PJN.
 - c An Hijo and/or Hija volunteer will be assigned to look after and ensure the PJN is in good state when at a parish site.
 - d Welcome and Departure activities are discussed in detail below.
5. Welcome the PJN to the parish with prayers. A welcoming group in each parish should be on hand when the PJN arrives in the parish. Welcome and Novena prayers will be provided by the DOSJFM for the use of the devotees. When available, parishes are encouraged to project the prayer materials on a Big Screen. Copies of these prayers accompany the image and are not to be kept by anyone, nor by the parish.
6. Overall care of the PJN Image is the responsibility of the Hijos and Hijas del Nazareno. However, when at the parish site, the parish will assign a group that will ensure the protection of the PJN, that it is not vandalized or desecrated in any way.
7. Veneration of PJN, like "Pagpupunas ng Panyolito, Paghalik, Paghawak" could only be done at the back foot of the Image. This is only allowed when there is a Hijo or Hija present. The Garment, the Face and the Cross of the Image of PJN should not be touched.
8. Mass on Fridays and daily novena prayers to the PJN are encouraged among parishioners during the PJN visit. Collections during Mass for the PJN will go to the parish.
9. Transfers/Moving and other Maintenance Costs of the PJN. These will be covered by the donations received from PJN devotional items (panyolitos, necklace, bracelet, etc.). A separate donation box also goes with the PJN and donations from devotees are retrieved from the box daily for safekeeping by an Hijo/Hija present. The donations are turned over to the treasurer designated by the DOSJFM who takes care solely of the Poon funds. If there is no Hijo or Hija present, the main parish contact listed on the Request Form retrieves the donations and turns them over to the DOSJFM designated treasurer.
10. Before the image leaves the host parish, as much as possible there should be a Mass, novena prayers to the PJN, and an optional reception/fellowship. This can be done either on Friday evening or early Saturday morning. (PJN/3.19.2024)